



Summary Notes of the PPG : Tuesday 17th Feb 2026 at 2.00 pm by Zoom

Present:

PPG Helen Carter (HC), Bernard Connolly (BC), Lyn Davis (LD) Judy Gibbons (JG) Sandie Helm (SH), Andrew Lewcock (AL), Janet Parker (JP), Tom Thacker (TT),

Practice Paul Miles

Apologies: Becky Collins (BCo), Rosemary Stickland (RS) Dr Carrie Ladd (CL)

(it was noted RS was absent due to computer problems).

1/ To approve Notes from previous NSPG meeting and review actions

Notes from the previous were approved subject to two minor changes.

2/ Monthly update from the Practice

Key topics including recruitment updates, the garden project, and upcoming CQC inspection preparations. Paul Miles confirmed :

- Hayley will join as an Urgent Care Practitioner (UCP) in May,
- Dr Clark (new GP) starts on March 2nd.
- Toby White, Operational assistant settling in well.

The CQC audit is now offered on 10th April, the week after Easter.

The groundwork for the Peace Garden has been done but it is too wet and early to start serious planting.

HC asked if the constraint on Proxy access, where the Proxy could book a patient appointment but not change/cancel it

Action Paul Miles to advise ref HC Proxy booking issue

The group discussed issues with the big presentation screens in the Practice waiting room, including poor font visibility (for Practice generated notes) and audio volume problems. HC agreed to contact Paul about these concerns.

Action HC: Email Paul (copy Andrew) with feedback about the readability and audibility of the waiting room screens in the practice.

3/ Future talks/Podcasts

The group discussed patient engagement with Practice talks and podcasts.

Spring and autumn good, high summer and Christmas not so good as it's likely less people would be available to attend. Timing of announcements is also a matter the Newsletter editors bear in mind when compiling copy for the newsletter.

Talks would also depend on the views of the Practice for some suitable topics

Biennial Health Day Planning Meeting; The forthcoming joint meeting with CSP PPG has the Biennial Health Day in March 2027 in the Agenda for review.

Action SH: Send out Agenda and minutes for the next joint meeting at Church Street PPG.

The Committee agreed to meet at the Church Street Practice's check in desk on March 17th 2026, to arrive at 1:50 pm for a 2:00 pm start.

4/ Systems:

AL provided updates on NHS app roadmap access which he now has restored. Any reports will only cover issue visible to the Patient as each month technical fixes are reported.

The NSP website review, usually undertaken in February, will be carried out (at the Practice's request) after the CQC inspection.

AL referred to a draft communication strategy document circulated a few weeks previously categorizing information push versus pull methods, and requested feedback on the draft. The existing newsletter tended to address the older Patients in the population, whereas the Practice Podcasts online would be more suited to the younger group of the patients age range.

5/ SOPA (South Oxfordshire Patient Alliance)

JP had submitted a note on a SOPA meeting held in January, and this had been circulated to all the committee. It reflected the delays in rolling out the NHS 10 year plan , which are impacted by the simultaneous changes to the structure of local government in Oxfordshire. There will be a new Board for Health and Care with 4 distinct areas in Oxfordshire; AL queried whether these areas had yet been defined'

Action JP At the next Oxfordshire CCG/SOPA meeting, ask for clarification on the geographical boundaries of the new four public health areas and report back.

TT added that there had also been discussion as to what constituted a neighbourhood and new GP contracts were being drafted. TT also noted there had been a Healthwatch Neighbourhood seminar, in January (for

those who missed it, you can see the presentation slides at

<https://healthwatchoxfordshire.co.uk/our-webinars#neighbourhood-health-webinar>)

6 / Wantage Hospital Progress/HOSC

Delays to work have been reported but the impact on the completion date is not known.

7 / Wantage Town Council Health Sub-Committee

Due to meeting rescheduling the outcomes from the last meeting are unknown.

8/ Treasurers Report

Current account balance is £754.53; the third Signatory has not yet been processed

Action HC: Complete the arrangement of a third signatory for the PPG account

9/ AOB.

The group discussed plans for a memorial tree and bench in the Health Centre Peace Garden. They agreed to proceed with a flowering cherry blossom tree, with Sandra to arrange planting and a plaque. A suitable bench had been identified and discussed with the Practice Garden coordinator.

Action • SH: Send out the link for the proposed bench to the group for review.

The cost of half the bench (approximately £400) would be split between the two PPGs, and NSP PPG would fund the Tree and memorial plaque.

Action• ALL: Suggest alternative tree types (if any) for the Julie Mabberley remembrance planting, considering size and safety, to Sandra within the next month.

Action SH: Coordinate the purchase and planting of a tree (and contribute to bench cost) for Julie's remembrance in the Peace Garden, including arranging a group planting date and plaque wording.

Action All members: Think of concise wording for the memorial plaque and send suggestions to Sandra.

10/ Date and time of next meetings:

Next Joint NS/CS PPG - Tuesday 17th March at 2pm at CS Practice in person Aim to be at reception desk by 1:50 pm.

The next NSP PPG meeting is scheduled for Thursday, March 19th at 7:30 PM via Zoom