



Summary Notes of the PPG meeting Tuesday 16th September 2025 7:45 pm by Zoom

Present: PPG Helen Carter (HC), Bernard Connolly (BC), Judy Gibbons (JG) Sandie Helm (SH), Andrew Lewcock (AL), , Janet Parker (JP), Tom Thacker (TT),

Observer Barry McCarthy

Apologies: Becky Collins (BCo), Lyn Davis (LD), Rosemary Stickland (RS), Julie Mabblerley (JM)

Practice Dr Carrie Ladd (CL)

PPG meeting notes; SH welcomed everyone to the meeting; the notes of the previous meeting (10th July) were approved.

Actions arising from the meeting were reviewed and most had been completed.

JP still had to send round a note on SOPA **ACTION** JP.

Final payment towards our Zoom licence still being settled. **Action** HC.

1/ Practice report CL provided the monthly update from the Practice.

CQC re-inspection still awaited in the near future.

CL has created PPG induction pack and basically anybody, who is joining the PPG, would be given the pack which explains what the PPG does. It includes

- the Patient Guide
- the Aims (2025 version) the PPG leaflet, and
- Terms of Reference which also need an update and would be circulated.

The induction pack will be circulated to the committee. **Action** CL

CL also raised the need for a confidentiality Agreement, as some topics discussed may come under Data Protections rules. CL would advise on the duration of the confidentiality agreement and Circulate it. **Action** CL

CL reminded Barry and JG that we do not discuss individual patient's cases, but the general issues that affect some or all of the Patients.

Staff news: Dr Brimfield is back from long term sick, working Thursdays and Fridays and there is another long term Locum Dr Khan, alongside Dr Zaman, and Charlotte has joined as a gap year student. This is the fourth year of hosting a gap year student from

KAs and the scheme is promoted to those who want a career in healthcare, but who want to spend a year in a work employment before.

2/ Future Talks

Next one scheduled for the AGM, The Future of Healthcare in Wantage'. As agreed with CL.

The Talk on NHS 10 year plan would be more suitable next year when there is greater clarity of what is happening, and how the aims are to be implemented here locally.

JP referred to the Healthwatch Seminar held earlier in the day. They specifically made reference to the Wantage PPG and the White Horse PPGs during the webinar because they're looking at more "neighbourhood location" related care and they referred to the education of patients.

3/ Systems

AL had circulated a systems note prior to the meeting, and noted the annual Web site review was almost completed.

BC mentioned the Patient feedback surveys, and noted that when he followed the link it told him he has already filled in the survey. CL thought it might be set to one a month but would check with Gail at the Practice. **Action CL.**

4/ SOPA JP noted that there had been no meeting since April, and the next is scheduled for October.

5/ Hospital Progress.

Funding for the alterations have been approved announcement in the previous week.

Building work will start mid-October, hopefully will be completed by end of March 2026.

6/ Wantage Town Council

JP noted next meeting due in October.

7/ Communications

The latest Newsletter was circulated end of August. AL noted the next one is actually due January, but we'll probably be trying to send it to the printers first or second week in December. We want to identify a two week period when we say to the Practice this is the draft, we need your feedback by the end of the two weeks.

SH said a Hybrid meeting (live and on Zoom) would be good for the AGM; a dress rehearsal beforehand would be needed to make sure all systems are working, maybe on the Monday of the week of the AGM.

8/ Treasurers Report £754.53 in the Bank and still some money to come from CSP PPG

9/ AOB AL noted KAs are now asking for a doctor's sick note for any absence due to illness.

CL responded that a Newbury Street and Church Street are working together to work with KAs school on a fairly robust response because actually it's not appropriate for GPs to be certifying children for self-limiting illness such as diarrhoea, colds, flu, et cetera

HC asked about yellow cards for Vaccines. CL advise that if a patient had an adverse reaction, then the health professional would submit the yellow card (now sent electronically).

HC also asked about repeat prescriptions, and prescriptions which are occasional and which you don't want removed if they're not taken up. CL advised this is fairly new, as there are now Acute (one off), Repeat, and Variable repeat Prescriptions (for something seasonal like Hay Fever, for example). It would be initiated by the practice.

Time and Date of Next Meeting,

2.00 pm on 14th October 2025.